IMPERIAL VALLEY COLLEGE
PROGRAM REVIEW
NON-ACADEMIC PROGRAMS

DATE:	1/21/2013

DEPARTMENT/PROGRAM:	ApplicationServices	

PREPARED BY:	JeffCantwell	
	Name	Signature
AREA DEAN/DIRECTOR:	JeffCantwell	
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AREA VICE PRESIDENT:	ToddFinnell	
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IMPERIAL VALLEY COLLEGE
MISSION STATEMENT

The mission of Imperial Valley College is to foster excellence in education that challenges students of every background to develop their intellect, character, and abilities; to assist students in achieving their educational and career goals; and to be responsive to the greater community.

Institutional Goals
Educational Master Plan 2012-15
Approved by Board of Trustees May 16, 2012

Goal One (Institutional Mission and Effectiveness) The College will maintain programs and services that

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I. PROGRAM/DEPARTMENT DISCRIPTION   (include Vision; Mission; Services-Functions; Funding Sources Statement)
We're committed to empowering students, faculty, and staff to succeed in today's highly connected, collaborative environments. We strive to be an exemplar among California Community Colleges in our use and support of technology by implementing leading technologies, innovative strategies, and proven best practices.

II. SERVICE AREA OUTCOMES (identify outcomes; methods, implementation of assessment process; results; decisions & recommendations)
Outcome #1: HR/Position Control/Mock Payroll business processes fully implemented within Banner ERP system.

Est. Completion Date: 6-30-2015   Way(s) to assess: Verification of altered business practice(s) from traditional business practices.

Dependencies Ownership and adoption by key business units to alter traditional business processes.

Risks: Agreement and cooperation between business units. Full implementation may require contract change negotiation with bargaining unit(s).

Outcome #2: Continue expansion of data reporting to provide common based tools to key constituents for data driven decision making as part of institutional business processes.

Est. Completion Date: 6-30-2014   Way(s) to assess: Survey key constituents.

Dependencies Constructive and high quality input

Dependencies Ownership and adoption by key business units to alter traditional business processes.

Risks: Unavailable time to Application Services or required business unit staff due to competing projects that are deemed of a higher priority by either: the institution, specific business unit(s) or governing agencies whether state or federal.

III.   DATA (use data pertinent to your program/department; include qualitative and quantitative data; survey-evaluation results and other relevant data to assess program/department effectiveness)
FICMAT assessment document dated 11-29-2011
Future staff survey to assess data driven decision making. See latest survey attached conducted 2/11/2013.

IV.   ANALYSIS (evaluate the strengths, challenges

instruction, staffing and payroll. Outcome #2 continues with expansion of reporting by leveraging additional features to enhance data reporting tools to drive decision making further into the hands key individuals.

3. <u>Outcome #3</u>: Enhance the security of institional data through incorporation of best practices, controls and monitoring into internal business processes.

As the Banner academic system has evolved and additional adjunct systems added, the security of the data needs to be enhanced for the business processes that utilize these