1. Scan to document workflow is noted in the RFP, what workflow software are you using now?
    a. **The RFP for Copiers and MFP devices states "Ability to scan to network folders, and workflow applications is a plus." At this time is we are only using the scan to network folder, but we are implementing Team Dynamix, which has the workflow functionality.will**

    consider discussing some different options.

3. Is Imperial Valley College requesting service beyond the normal 8am -5pm hours or was that just a statemen

    a. **Papercut software maintenance is handled separate from this RFP.**
6. Regarding copier moves, whaestimate

    that not more than a few moves per year . The copiers in Repro have never been moved. For clarification, by move I mean more than say 15 or so feet within the same building.
7. Would you like us to propose like for like speed/model replacement to your current models or should we propose our recommended models based on your current print volumes for your MFP fleet?
    a. **Please propose models that at a minimum have the same speed as the current models.**
8. In your requirements youkeep as

    much of an "apples to apples" comparison, please leave those as A4 units. Once a vendor is selected, we will consider discussing some different options.
9. Delivery of proposals – do you require the hardcopies to be delivered in person by June 4th?

      a. <u>Yes, a hard copy needs to be delivered by the 4th. It does not need to be delivered in person.</u>

10. Do you currently have a MPS provider managing your fleet?
      a. <u>The current vendors, Konica Minolta on the copier side and AM Copiers on the printer side, are providing MPS services. It is expected that the vendor who is selected will provide full MPS services.</u>

11. Are you currently managing the fleet with any software?
      a. <u>The current vendor is managing the fleet with their software.</u>

12. Are all the devices networked or are some that are locally attached?
      a. <u>All copiers and printers are networked.</u>

13. Is there currently a print policy in place?
      a. <u>Yes there is a print policy. It is now available at the RFP site.</u>

14. Do you have an IMAC-D (installation, move, add, change, delete) policy?
      a. <u>We do not have a policy that deals specifically with IMAC-D.</u>

15. Are device locations documented and or mapped?
      a. <u>No, we do not have a document that shows the location of the copiers.</u>

16. What are the current metrics to track success of managed program? We29 (re)-60.(40r)h o dID 1dID 6 s.(d
      a. <u>We do not have a set of specific metrics that we compare against.</u>

    a. **No, we experienced some compatibility issues with Papercut so we do not use any of those Fiery optional utilities.**
25. Do you print on Tabs, and utilize Tabs as inline inserts in printed jobs?
    a. **No, we do not have the option to print on tabs with our current machines in Reprographics.**
26. What software do you use for business card multi-up imposition prior to printing?
    a. **Answered above in question 23.**
27. Do you currently use an inline Ring Binder on any of the production devices? If not, is it required?
    a.